

Outside Organisations Sub-Committee

Agenda

Date:	Wednesday, 2nd March, 2011
Time:	10.00 am
Venue:	Floor 6 Conference Room, Delamere House, Delamere Street, Crewe

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos. 11 and 35 a total period of 10 minutes is allocated for members of the public to address the Sub-Committee on any matter relevant to its work.

It is not required to give notice of the intention to make use of public speaking provision; however, as a matter of courtesy, a period of 24 hours' notice is encouraged. Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Members of the public should provide 3 clear working days' notice, in writing, if they wish to ask a question at the meeting, in order for an informed answer to be given.

For requests for further information

Contact: Carol Jones

Tel: 01270 686471

E-Mail: carol.jones@cheshireeast.gov.uk with any apologies

4. **Minutes of the Previous Meeting** (Pages 1 - 4)

To approve the Minutes of the Meeting held on 13 September 2010.

5. **Outside Organisations - Various Matters** (Pages 5 - 18)

The enclosed report invites the Sub-Committee to consider various matters associated with appointments to outside organisations as follows –

- remove from the schedule of outside organisations three which are currently listed and refer them to Council for appointment on the basis that they are internal, or shared services committees/panels;
- consider appointments to casual vacancies;
- review the Casual Vacancies Procedure which was approved by the former Governance and Constitution Committee;
- review the appointments criteria and make any amendments necessary;
- recommend to the Constitution Committee a procedure for adding new requests to the list of approved outside organisations;
- consider two new requests;
- note that the Guide for Members Appointed to Outside Organisations has been finalised by Legal Services and issued to all Members;
- note the update in respect of monitoring of effectiveness of representation on outside organisations; and
- approve the procedure for making appointments for 2011-2012.

6. **Date of Next Meeting**

Members are invited to agree a date in April for the next meeting to enable recommendations on appointments for 2011-2012 to be submitted to the Constitution Committee on 2 June 2011.